**McGuire’s 5th Grade Handbook**

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2014-2015

Amazing Angelfish

“Fostering Independence”

Mrs. McGuire’s Donation List

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Double sided tape

Glue sticks

Paper towels

Hand sanitizer with pump

 Baby wipes (to clean desks)

Hand soap
tissue

Set Goals for Yourself

1. Strive for perfect attendance. Only when you attend class can you be aware of every learning opportunity.
2. Arrive to school on-time. Students are permitted to enter class at 7:45. You are considered tardy if you arrive after 8:50.
3. Dress appropriately every day. Keep in mind if our special is P.E.
4. Be responsible for your behavior and learning. Your positive behavior should help everyone in our class.
5. Complete all of your assignments and turn them in on time.
6. Stay healthy by getting enough rest, eating well-balanced meals (especially breakfast), and getting plenty of exercise.

Be Organized

As soon as you enter class, sign the lunch and attendance sheet. If you brought your lunch, put it in the red bucket by the lab door. Hang your backpack on the back of your chair, record your homework in your agendas and begin your Bellwork.

*\*sharpen two pencils in the morning.*

At the end of the day, correct changes to your homework assignments in your agenda. Double check to be sure that you have everything you need packed in your backpack and ready to go home. Forgetting is not an acceptable excuse for missing homework and assignments.

Homework Assignments Schedule![C:\Users\debbie.mcguire\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\E3ZV6O61\MC900384132[1].wmf]()

* Math will be assigned Monday through Thursday.
* All students in our class are required to read 30 minutes nightly!

Each month you are required to complete a READO card. On the last school day of each month, all READO assignments are to be turned in for a grade. Assignments may be turned in earlier. Questions for the chapter book assignments on the READO card may be found on my webpage: [www.mrsdebbiemcguire](http://www.mrsdebbiemcguire)

In your Reading journal, we will write a letter to each other every week. This letter is graded and will count for 20% of your reading grade. If you do not complete the letter in class, you may finish it at home. It is to be turned in on your assigned day of the week.

* Science and Social Studies will be assigned as needed.
* Any unfinished classwork is homework. The more focused you are in class, the less likely you’ll have “extra” homework.
* On occasion, you will have a project to be completed over the weekend.

Planners (Agendas)![C:\Users\debbie.mcguire\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\C36FO5LG\MC900156753[1].wmf]()

You will receive a planner from school. As due dates and important events arise, you will be expected to write them in your planners. Daily homework assignments should be written in your planners. Because of schedule changes and/or possible need for more instruction or practice, some dates are subject to change. You will be informed of these changes and required to mark them in your planners.

Incomplete or late homework will result in a check on the behavior chart for “Does Assigned Homework.” *Three checks will result in an N on your report card.*

*Missing assignments will result in a “0” in Gradespeed until the work is complete.*

**What should you do when a teacher announces a homework assignment?**

1. **Listen** to the assignment and all of the directions you need to follow.
2. **Look** over the assignment. Ask yourself questions to make sure you understand the directions. Ask the teacher to clarify any misunderstandings.
3. **Log** the assignment into your planner on the proper date at the end of the day. Make sure you write the page number AND the title of the assignment you are to complete.

**Who is responsible for making sure your planners are correct?**

**YOU!** Before leaving school, always check your planner to make sure you have everything you need to complete your homework assignments while packing your backpacks. You are NOT to take *everything* home! Evaluate what you *need* and pack accordingly.

Absences/Tardies

 You have three days from the date of your return to school to complete and turn in the work you’ve missed. After that time, any work that is not made-up is considered late (and will result in a behavior checkmark). It is your responsibility to find out what you missed.

When you arrive to school tardy, your parent MUST sign you in at the office. Failure to have a slip will result in an unexcused tardy.

Dismissal

You will be dismissed from your Special class of the day. Be sure that you have everything you need in your backpack before we leave class at 2:15.

Behavior Management

A Monthly Progress Report will be placed in your blue communication/homework folder. These behavior marks will indicate your performance in all areas of responsibility: social & emotional behaviors and work habits. If you receive three checks in any behavior during a nine week period, you will receive an N on your report card for that specific behavior.

Each Friday, you will be responsible for getting the Progress Report signed by your parents and be prepared on Monday for me to check it. If you do not have it signed, you may receive a check on your report and/or your parent may be contacted.

\*Behavior Expectations

1. Respect yourself and others.
2. Complete all assigned work.
3. Listen and follow directions.
4. Work well with others.
5. Set and accomplish personal goals.

\*Class Goals

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1. Be self-motivated.
2. Be respectful.
3. Be responsible.
4. Be cooperative.

\*Praise

1. Self-pride.
2. Verbal praise from others.
3. Positive notes, phone calls and/or emails to parents.

\*Consequences

1. Warning.
2. Check on the Weekly Progress Report.
3. Time Out in-class.
4. Time Out from class.
5. Referral to administration.

Severity Clause:

Students who threaten or harm others, physically and emotionally, and/or damage property will be referred to administration immediately. This behavior will not be tolerated. **Tell a teacher or staff member if you are being threatened or harmed in any way!**

***\*May change after class discussion***

Handbook Hunt

How well can you read? Select a partner(s) and read through the entire Handbook. Answer the following questions thoroughly. Be prepared to share your answers with the entire class and your parents!

**(Answer neatly on a separate sheet of paper. Staple your answers to this sheet. It is due on Tuesday, August 26).**

1. What is the morning procedure?
2. Which goal do you think is the most important? Why?
3. What do you do with your backpacks and lunch if you brought one from home?

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1. How many nights a week should you be reading AND for how long?
2. Which night of the week do you NOT have Math homework?
3. How do you avoid an N on your report card?
4. Where will you log important dates and reminders?
5. When your teacher announces a homework assignment, what 3 things should you do?
6. At the end of the day, what’s the last thing you should do before packing your backpack?
7. ![MCPE00511_0000[1]]()How many days do you have to turn in your make-up work if you’re absent?
8. What Reading assignment is due weekly?
9. What happens if you forget to your Progress Report signed?
10. What class do you have at the end of each day?
11. What’s the #4 Behavior Expectation?
12. What’s the #1 Praise?

\*\*\*16. **Bonus Question:** What does “Fostering Independence” mean?

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_